# Forsythe Family Farms 2009 Inc. CSA Guidelines & Contract

Please be sure to follow the steps below and read through our guidelines very carefully before submitting your applications. Thank You!

#### STEP ONE LEARN HOW OUR CSA WORKS

Forsythe Family Farms 2009 Inc. is a family farms that believes it's important to stay connected to where your food comes from. Your food makes a journey from the farm to your fork, We invite you to be a part of that journey by joining our CSA.

Every week with a careful eye and an understanding in environmental sustainable farming Farmer Jim shares the crops that are ready to be picked with you. Farmer Jim and his wife Leslie have built relationships with neighbouring farmers who supplement the items we offer in your produce bag, such as the mushrooms from a farm just south of ours. This enables us to provide you with a wide range of produce in your shares.

Our team then divvies up the produce between our share members and packs it into insulated share bags to be delivered to you! Our harvest season runs from June to October.

#### STEP TWO CAREFULLY READ OUR CSA POLICIES

CSA is a Partnership between Members and the Farmer. CSA members share in the inherent risks and benefits of agriculture. (Poor weather, drought, disease, frost, ect or an ideal growing season resulting in a bounty) Thus there is no guarantee of quantities of the produce but we assure you that we will make it worth your investment by sharing produce from our friend's farms.

# **Member Responsibilities**

*Stay Informed.* The team at Forsythe Farms 2009 Inc. wants to include you in our growing season and will educate you on the crop conditions and what is fresh for the picking. CSA members will receive a weekly newsletter with behind the scenes information, storage tips and recipes along with a list of items they can expect in their share.

We will also be following Farmer Jim around the farm daily on our Facebook pages. https://www.facebook.com/forsythefarmscsa/

## **Farmer Responsibilities**

To bring the farm closer to you, by connecting you with the fields and the people who grow your food. The farmer will work dutifully in good faith to bring the members the freshest produce possible.

## **Our Shares**

You can become a member by logging into our online CSA portal and selecting the share plan that works best for you.

You will receive a share box filled with a variety of seasonal produce each week for 18 weeks beginning the week of June 6th until October 6th, 2018. Bi-weekly shares will begin the week of June 13th until the week of October 6th, 2018.

By registering early the farm can plant appropriate sized crops grown just for you and minimizing any food waste or shortages.

## Picking Up

Your share will be delivered to the location of your choosing in an insulated zipper produce bag. Please have your ID available for the first pick up and your membership card available thereafter.

We are not responsible if you do not pick up your product. If any items are not picked up at the end of the day your share will be donated to a local Food Bank or an associate of the Forsythe Family Farms 2009 Inc. Giving Garden Program.

Please return your empty share bag each week for exchange.

Back at the market we clean and air out the bags before the next delivery. To assist us please remove all produce as soon as your delivery is received, wipe out any debris and leave the bag open to air out.

## Customization Requests

Members may request up to two swaps in their produce share. If you do not care for an item in your share following receiving the notice of contents please email the farm to request a swap of equal value. It will be at the farm's discretion to make a swap based on availability and value of the produce. Requests must be submitted before 12:00 PM on Monday.

#### **Online Shopping**

Only CSA members can purchase additional store items online. Members will have the option to purchase items from our online farm market at www.forsythefamilyfarms.ca. We need to be notified by Monday at 12:00PM for delivery to be included with your share box.

These extra items will be delivered with your box at your pick up location. The CSA boxes are all the same, but if you have purchased extra items online they will be placed in a bag with your name on it and given to you at the time of pick up. You will be notified if your request cannot be filled that week.

#### Vacation Requests:

CSA members who are going on vacation have the ability to request their deliveries to be stopped until they return for up to <u>two shares (two weeks of vacation)</u> in a growing season. Please contact <u>forsythecsa@gmail.com</u> the week prior to your vacation to request a hold and discuss how your share will be made up.

Options:

- a) Double share when you return from holidays
- b) Equivalent value of bakery items added to your next delivery

c) A makeup week in October can be added.

#### **Online Account Management:**

Each member will have an online account in which they can sign in to review their contact information, and payment history. Login is available on our website.

### Payment Expectations:

1 CSA membership is a full share and is calculated as follows: \$30.00/share per week for 18 weeks = \$540.00 total to be paid in full by June 1st

An additional fee of \$10.00 for the share box container will be added to your membership fee.

Pricing is prorated for the number of shares you will be receiving if you order after June 1st.

## **Delivery** Pricing

Prices vary based on location. \$0 for pick up at one of the Farmers Markets attended by Forsythe Family Farms 2009 Inc. \$2 per share at a hub location (such as the meat merchant or any place receiving 8 or more shares) \$8 for home delivery per share.

### **Cancelation Policy**

No refunds will be given as the spirit of a CSA is shared risk through the growing season whether it is good crop season or bad. We will make our best effort to grow good crops and provide you with the best quality fruits and vegetables possible.

If for some unforeseen reason you are unable to continue your membership, please discuss it with us.

## Contact Us

Should you have any concerns or questions we encourage you to contact us. Forsythe Family Farms 2009 Inc. 1025 Cragg Rd. Uxbridge Ontario. L9P 1R3 905-887-1086